

Report to:	SCRUTINY LEADERSHIP BOARD
Relevant Officer:	Sharon Davis, Scrutiny Manager
Date of Meeting:	17 October 2023

SCRUTINY LEADERSHIP BOARD WORKPLAN

1.0 Purpose of the report:

1.1 To confirm the workplan for the 2023/2024 Municipal Year and consider the update to previous Committee recommendations.

2.0 Recommendations:

2.1 To confirm the workplan for the 2023/2024 Municipal Year.

2.2 To monitor the implementation of the Committee's recommendations/actions.

3.0 Reasons for recommendations:

3.1 To ensure the Workplan is robust and fit for purpose and actions are monitored.

3.2 Is the recommendation contrary to a plan or strategy adopted or approved by the Council? No

3.3 Is the recommendation in accordance with the Council's approved budget? Yes

4.0 Other alternative options to be considered:

4.1 None.

5.0 Council Priority:

5.1 The relevant Council Priority is:

- Communities: Creating stronger communities and increasing resilience.

6.0 Background Information

6.1 **Scrutiny Workplan**

The workplan is a flexible document that sets out the work that will be undertaken by the Board over the course of the year, both through scrutiny review and Committee meetings.

Board Members are also invited to suggest topics at any time that might be suitable for scrutiny review through completion of the Scrutiny Review Checklist. The checklist forms part of the mandatory scrutiny procedure for establishing review panels and must therefore be completed and submitted for consideration by the Committee, prior to a topic being approved for scrutiny outside of the workplanning workshop.

6.2 **Implementation of Recommendations/Actions**

The table attached at Appendix 6(a) has been developed to assist the Board in effectively ensuring that the recommendations made by the Board are acted upon. The table will be regularly updated and submitted to each Board meeting.

Members are requested to consider the updates provided in the table and ask follow-up questions as appropriate to ensure that all recommendations are implemented.

6.3 Does the information submitted include any exempt information? No

7.0 **List of Appendices:**

7.1 Appendix 6(a) - Implementation of Recommendations/Actions.

8.0 **Financial considerations:**

8.1 None.

9.0 **Legal considerations:**

9.1 None.

10.0 **Risk management considerations:**

10.1 None.

11.0 **Equalities and Children and Young People's considerations:**

11.1 None.

12.0 **Sustainability, climate change and environmental considerations:**

12.1 None.

13.0 Internal/ External Consultation undertaken:

13.1 None.

14.0 Background papers:

14.1 None.